



## GUIDELINES FOR MySOT MEMBERSHIP

### 1. General Requirements and Application Procedures

Membership is open to all scientists, especially those working in the field of toxicology and its ancillary sciences and to those who have a professional interest in this field. Applicants should be at least 18 years of age at the time of application.

Applicant that has successfully fulfilled **ALL** the process below will be registered as MySOT member:

- i. Complete the application form and submit it to MySOT Secretary;
- ii. MySOT committee members have evaluated the application form submitted by the applicant, and approved the application;
- iii. Pay the registration fee (i.e. RM 20 for Ordinary and Associate members; RM 10 for Student member) to MySOT; and
- iv. Pay the membership fee (i.e. Ordinary member: RM 50; Lifetime member: RM500; Associate member: RM200; Student member: RM 15) to MySOT.

Note: For a new membership application, please email your application form and proof of payment to MySOT Secretary (email: [mysot\\_secretary@yahoo.com](mailto:mysot_secretary@yahoo.com)).

### 2. MySOT Member ID

Registered MySOT member will be assigned an ID according to the type of membership:

- i. 'M' for Ordinary member;
- ii. 'L' for Lifetime member;
- iii. 'A' for Associate member; and
- iv. 'S' for Student member.

### 3. Change/Upgrade of Membership Type

- i. A Student member who has completed his/her study and interested to become an Ordinary member is required to submit a new application form.
- ii. An Ordinary member who is interested to apply for Lifetime membership must fulfill the following criteria:
  - a. An active member and paid membership fee for at least three consecutive years;
  - b. Made outstanding contributions to MySOT and/or in the field of toxicology.

Note: Lifetime membership is automatically given to the past President of MySOT.

#### 4. Retention as MySOT Member

- i. Annual membership fee should be made before 31<sup>st</sup> December each year.
- ii. If any payment is not timely made by the due date, in addition to the sum due, there shall be a late payment penalty of RM 10.
- iii. If no payment is received before 31<sup>st</sup> December of the year which retention is due, the member's name shall be removed from the register. A new application must be made if the member desired to be a registered member.

#### 5. Mode of Payment

##### MySOT Account and Address

Bank name	CIMB Berhad
Account name	PERSATUAN TOKSIKOLOGI MALAYSIA
Account number	8000519151
Swift code	CIBBMYKL
Branch name	CIMB Bank Kampung Baru
MySOT address	Persatuan Toksikologi Malaysia Program Kesihatan Persekitaran dan Keselamatan Industri Fakulti Sains Kesihatan Universiti Kebangsaan Malaysia Jalan Raja Muda Abdul Aziz 50300 Kuala Lumpur (Attn. Dr. Nurul Farahana Kamaludin) Tel: +603 9289 7490
MySOT treasurer	Dr. Nurul Farahana Kamaludin ( <a href="mailto:nurulfarahana@ukm.edu.my">nurulfarahana@ukm.edu.my</a> ) Dr. Mary Khoo ( <a href="mailto:mary@frim.gov.my">mary@frim.gov.my</a> )

i. Internet Banking/Kiosk

To be paid to MySOT account. Once the transaction is successful, please inform our treasurer or vice-treasurer via email (as above) and attach with the pay slip.

Note: Please indicate your name, MySOT member ID, contact number in the email.

ii. By Cheque

The cheque should be made payable to the MySOT account and then post the cheque to MySOT Secretariat (address as above).

Note: Please write your name, MySOT member ID, contact number behind the cheque.